

VOLUNTEER ROLE DESCRIPTION

Job Title:	Survey and Sponsor Assistant
Department:	Marketing
Position Description:	<ol style="list-style-type: none"> 1. Approach festival patrons and conduct surveys, and other research activities. Accurately record and file survey data. 2. Place sponsor acknowledgement banners in venues as directed by Marketing Manager.
Experience Required:	Volunteers in this role will need to acquire a good understanding of the festival program, participants and venues. Maintain a professional and friendly image at all times.
Responsible to:	Volunteers Manager
Daily Hours/Shifts:	Volunteers will be required to half-day shifts, commencing morning or afternoon. Variations of this shift pattern will be negotiated on a case-by-case basis.
Required pre-festival:	Yes: a training and orientation session for using the survey system will be provided prior to the festival
Required post-festival:	No