



BRISBANE WRITERS FESTIVAL 2025 – VOLUNTEER ROLE DESCRIPTION

INFO BOOTH

Job Title:	BWF Info Booth
Position Description:	<p>Respond to, and effectively resolve Festival patron and participant queries; full understanding of the daily Festival program, venues and events.</p> <p>Update and display relevant daily information of the festival.</p> <p>Other duties as directed by Festival staff.</p>
Experience Required:	<p>This role is customer facing, and so strong customer service and people skills are required.</p> <p>Volunteers who have previous knowledge of Brisbane Writers Festival and the Brisbane Powerhouse will have an advantage.</p> <p>Strong problem solving skills and remaining calm under pressure are strongly desired traits.</p>
Report to:	BWF Staff
Daily Hours/Shifts:	Volunteers will be expected to work 15 hours across the festival period. There will be 3 shifts a day in this role.